Manage Social Media/Blog for Eco-Capitals Forum

Project Title	Manage Social Media/Blog for Eco-Capitals Forum
Project Summary	Help build the global community focused on leveraging embassies and diplomatic communities for sustainable cities. With chapters in DC, Rome, Bangkok, and Paris, you will be finding content by scanning social media and government sites, writing blog and social media posts, and more.
Country	United States
Agency	Department of State
DoS Office	M/PRI
Post	N/A
Section	N/A
Number of Interns	1

Project Description

The Eco-Capitals Forum (ECF) is a global platform for diplomacy to support sustainable cities.

It is a consortium for the diplomatic community to: Share best practices and challenges; Leverage economies of scale to implement renewable energy and waste management solutions; Partner with the private sector, host governments, etc.; and Support and laud efforts by individual embassies to reduce their environmental footprints and costs.

You will be managing the outreach for this Forum, with four chapters around the world. You will build out the website and social media presence, and identify opportunities for virtual and in-person events, workshops. We may also develop a newsletter, which you would be in charge of putting together.

Desired Skills Interests

Additional Information

We use a CMS, so you don't necessarily need coding skills, though basic HTML will help! Stellar writing and proofreading skills are a must, as well as organizational and content hunting skills - some of the content we will need to centralize is hidden on foreign government sites, but we will work with our partners across the world.

Language Requirements

None